

CT TRANSIT
REQUEST FOR QUALIFICATIONS

ON CALL ARCHITECTURAL & ENGINEERING SERVICES 2016

Notice is hereby given that Connecticut Transit (CT *transit*) is requesting Qualifications from outside organizations, who have experience, to provide CT *transit* is seeking submittals from qualified firms for Professional Architectural and Engineering Services required for on call Services. The H.N.S. Management Company, Inc. (d/b/a CT *transit*) is a Subsidiary Corporation of First Transit Group, Inc. established as the legal entity to perform a service contract with the State of Connecticut.

RFQ TIMELINE

RELEASE	NOVEMBER 3, 2016
QUESTIONS DUE BY	10:00 AM TUESDAY, NOVEMBER 22, 2016
CTTRANSIT ANSWERS BY	NOVEMBER 29, 2016
SUBMITTALS DUE BY	2:00 PM THURSDAY, DECEMBER 15, 2016

Supplies shall be based on all provisions, conditions, instructions and specifications as outlined in the request. Forms, instructions and specifications are available from the CT *transit* website (www.cttransit.com). By completing a onetime registration process on CT *transit*'s website, Vendors are able to download the entire procurement package and any Addendums. Vendors may contact Bonnie Sheridan at (860) 707-1276 for additional information or assistance with the registration process. Please include company name, address, telephone and fax number, contact name and email address in all requests.

Submittals should be clearly marked "**ON CALL ARCHITECTURAL & ENGINEERING SERVICES 2016**" in capital letters and be sent to the attention of Bonnie Sheridan, Purchasing and Contracts Officer, PO Box 66, Hartford, CT 06141-0066 or 100 Leibert Road, Hartford, CT 06120 for hand delivery. It is the responsibility of the Vendor to assure that its submittal arrives at the designated location and person by the specified time stated above.

ALL PROSPECTIVE VENDORS MUST INDIVIDUALLY REGISTER WITH CT TRANSIT TO REGISTER AND OBTAIN A COPY OF THE PROCUREMENT PACKAGE GO TO WWW.CTTRANSIT.COM

All Prospective Vendors should be aware if they did not obtain this package from CT *transit*'s website we can in no way guarantee you will receive any additional information (Addendums, etc.)

CT *transit* has working relationships with the State of Connecticut and First America. Through these relationships we have the advantage of requesting the same pricing afforded on their contracts. CT *transit* would expect that pricing, for the services requested, on any State of Connecticut and/or First America contract would be extended through this request for qualifications.

Issuance of the Request for Qualification does not commit CT *transit* to award any contract. CT *transit* reserves the right to waive any irregularities and formalities, to reject any and all submittals, to re-advertise, and to make contracts in the best interest of CT *transit* and/or the Department of Transportation of the State of Connecticut.

Bonnie Sheridan
Purchasing & Contracts Officer

An Affirmative Action—Equal Opportunity Employer